



Programming and Mentorship Coordinator

The Saskatchewan Film Pool Cooperative is seeking a Programming and Mentorship Coordinator for a 12 month contract with the possibility of renewal. The successful candidate would need to be based out of Treaty 4 Territory/Regina for a combination of remote and in office work.

The Programming and Mentorship Coordinator will support the ongoing needs of the organization through bringing innovative ideas to our collaborative team. Ideally, the successful candidate will be a past or present member of an [Independent Media Arts Alliance](#) (IMAA) organization, preferably the Saskatchewan Film Pool Cooperative.

The Programming and Mentorship Coordinator will ensure that Film Pool members are engaged with current initiatives while also reviewing how the organization approaches mentorship and programming. Program evaluation will be a key component of the role.

The successful applicant will support the organizations growth in ways that meet the access needs of our current and future members while striving towards a decolonial, anti-racist, queer positive, feminist and underrepresented gender affirming framework.

With mentorship as a core component of the role, the successful applicant will work alongside the current staff and board while we continue the work of redressing gaps in who the organization has served in order to create a supportive and welcoming environment.

Roles and Responsibilities:

Program Delivery and Evaluation: 30% of hours worked

- Lead bimonthly event delivery (often occurring during evenings and weekends)
- Develop an evaluation model for program outcomes using a participant action research framework alongside of the Executive Director
- Assist with online promotion of events in collaboration with the Member Services and Communications Coordinator
- Co-lead developing a strategy for wholistic inclusion of underrepresented demographics alongside of the Executive Director

Mentorship Facilitation: 30% of hours worked

- Work alongside of the Executive Director to redress the historically 'settler first' context of film production centres
- Spearhead a mentorship strategy for members in collaboration with FilmPool staff
- Lead the development of innovative approaches to mentorship with the support of FilmPool staff
- Develop a roster of mentors from a broad range of demographics for FilmPool members to engage modeled after MAWA's [Mentors on the Fly program](#)
- Coordinate our annual [Trudy Stewart Award](#) alongside of the Production Coordinator

Accessibility: 20% of hours worked

- Ensure a range of [access considerations](#) are planned for alongside event delivery (booking ASL interpreters, etc.)
- Develop ways of dismantling barriers to access for current and future membership and programming alongside FilmPool staff

Additional Tasks: 20% of hours worked

- Production of graphics and promotional materials
- Quarterly meetings with programming committee chair
- Quarterly programming committee meetings
- Creating content for social media - memes, posts, etc. - via adobe creative suite (we have this in office)
- Engage with research and training on Decolonization, Diversity and Equity alongside FilmPool staff
- Other duties as assigned

Skills/Knowledge

- Experience with program design and delivery (screenings, zoom/virtual delivery, workshops, etc.)
- Experience with or interest in program evaluation (systems thinking, decolonial, holistic, etc.)
- Experience with digital communications (graphic design, social media, wix, etc.)
- Experience with or interest in analog film technologies/processes
- Bilingual or multilingual proficiency desired
- Educational and/or experiential qualifications expected

Salary

\$35,000 annually for 35 hours a week

Perks of working at the Filmpool

- Comprehensive benefits package
- Parking pass (if needed)
- Equipment rental privileges
- Free snacks and candy
- Casual dress code
- The opportunity to work with unique and interesting people

Application Deadline: Friday, July 9th, 2021

Tentative Start Date: Monday July 19th, 2021

Please submit a single PDF application comprised of:

- a cover letter (one page max)
- resume (three pages max)
- references (three references max)

to: Hagere Selam “shimby” Zegeye-Gebrehiwot (they/them + she/her),
Executive Director - Saskatchewan Filmpool Cooperative:

[executivedirector \(at\) filmpool \(dot\) ca](mailto:executivedirector@filmpool.ca)

About Us

The Saskatchewan Filmpool Cooperative is a non-profit artist-run centre supporting and assisting independent visionary film and video production in Saskatchewan. We are located at 301 - 1822 Scarth Street - in the heart of downtown Regina, Saskatchewan, situated on Treaty 4 Territory, the original lands of the nêhiyawak, Anihšīnāpēk, Dakota, Lakota, and Nakoda, and the homeland of the Métis/Michif Nation.

The Filmpool is committed to developing an awareness and appreciation of independent film that reflects the individual and collective cultural expression of Saskatchewan people. We provide our members with film and sound editing facilities, 16mm production equipment, and regular funding opportunities.

To serve our mandate, the Filmpool provides programming in five key areas; Production, Workshops, Exhibition, Communications and Outreach. We strive to develop audiences for moving image art and independent cinema and maintain alliances with other cultural organizations.